

**DRAFT MINUTE FROM DEVELOPMENT MANAGEMENT COMMITTEE – 18th January  
2018**

**CORPORATE ENFORCEMENT POLICY**

With the aid of a report by the Head of Community (a copy of which is appended in the Minute Book) the Committee gave consideration to proposed terms of a Corporate Enforcement Policy. The Policy would apply to regulatory services with the Community Services and Development Services sections and identified the other organisations to which the Council would refer some enforcement matters.

Having been acquainted with the deliberations of the Overview and Scrutiny Panel (Communities and Environment), Members stressed the importance of the Cambridgeshire District Councils working in partnership to achieve consistent enforcement standards. It was pointed out that the different political contexts at the other Districts meant their priorities differed, however they had all signed the enforcement concordat. The Policy would be shared with the Council's Shared Service partners.

In response to a question by a Member, it was confirmed that all potential courses of enforcement action would be accounted for in the Policy. The aim was to resolve matters as quickly and simply as possible. Following a further question by a Member on resourcing of the Policy, the Committee was informed that the Policy was intended to set down the current level of enforcement so no additional resources would be required. The Policy would enable better decisions to be taken on future changes to enforcement activities.

It was suggested that the Policy should include timescales in which it could be expected that enforcement action would be completed. Examples and flowcharts for various enforcement processes would be added to the Policy. It was further suggested that monitoring of processes, effectiveness and timescales of activities covered by the Policy should be undertaken and reported to Members. Members were informed that the Policy would inform Officers' performance targets and future reviews of the Corporate Plan. In addition, from April Officers would be working with colleagues at other Cambridgeshire authorities, including sharing best practice, learning from experience and ensuring common approaches were taken where action crossed boundaries.

**RESOLVED**

that subject to the comments made, the Corporate Enforcement Policy be endorsed.